



**WEST BENGAL STATE FISHERMEN'S CO-OPERATIVE FEDERATION LTD
BENFISH**

**31, G.N. BLOCK, SECTOR – V SALT
LAKE CITY, KOLKATA – 700091**

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Memo No.576/V-18/07

Dated. 07.07.2021

NOTICE

ENGAGEMENT OF TRAVEL AGENT FOR BOOKING OF BENFISH TOURIST LODGES.

Benfish is willing to engage Travel Agent, tour operator, Hotel booking agent etc for booking of accommodation in the Benfish tourist lodges against commission. Requisite criteria, credentials are mentioned here for ready reference. Interested parties may apply with required documents within one month from the date of issue of this notice to the Managing Director, Benfish,

A. Criteria for selection of the travel agent:-

- a) Having trade license,
- b) GST registration,
- c) PAN card,
- a) Balance sheet / IT return for last three years.
- b) Having furnished office equipped with computer, internet , phone and eligible manpower.

B. Credentials.

- a). Established travel agent, tour operator, hotel booking agent etc work continuously for five years.
- b). Having authorisation from any of the state tourism, state tourism development corporation, Nodal organisations (IATA, TAAI , IATO, TAB , BTA, etc).

C Security Deposit.

A sum of Rs30000.00(Rupees Thirty Thousand) only to be kept as a security deposit and same to be refunded without any interest at the time of termination or withdrawal of the agency.

D. Booking Procedure.

Any booking to be done from the on line booking system of Benfish and Benfish will provide USER ID to keep track of the individual authorised agents booking. At the end of the month / quarter Authorised Agent has to submit the statement for those customer who are already used their booking or make cancellation, before submission of that statement. On received of the statement and examination thereafter, Travel Agent Commission (TAC) would be disbursed.

E. Travel Agent Commission.

- F. If selected by the Benfish, Travel Agent has to execute an agreement on non-judicial stamp paper with Benfish.

Managing Director

Memo No.576/1(6)/ V-18/07

Dated. 07.07.2021

Copy forwarded for information and taking necessary action to :-

1. General Manager (F), Benfish.
2. D.R.C.S. Benfish.
3. System-In-Charge, Benfish – To host the notice in the official website.
4. Project Officer, Benfish, - All Sector – For wide circulation.
5. Caretaker/ In-charge,- All tourist lodges. – do - .
6. Director, Promatic Systems and Software Pvt Ltd – To scroll the information in the booking system.

Managing Director.

PROFORMA FOR PROVIDING INFORMATION OF AGENCY

NAME OF THE AGENCY :

TYPE OF AGENCY :

NAME OF THE (PROPRIETOR/PARTNER etc) :

ACTIVITY UNDERTAKEN BY THE AGENCY :

ADDRESS OF THE AGENCY :

DETAILS OF

Trade License :

GST Registration

PAN :

IT Return(Last Three FY) :

Balance Sheet :

CREDENTIALS :

EXPECTED BUSINESS GENERATION (PER MONTH):

WHETHER AGENCY HAVE WELEQUIPED OFFICE:

WHETHER AGENCY HAVE EFFICIENT MANPOWER:

SIGNATURE OF AUTHORISED PERSON.